

To: Hladick, Christopher[hladick.christopher@epa.gov]
Cc: Fraser, Michelle[Fraser.michelle@epa.gov]
From: Gahner, Pamela[/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1124DF96CE2C40BAB3557B5857BCC87D-GAHNER, PAM]
Sent: Thur 8/13/2020 6:11:12 PM (UTC)
Subject: CMS Ready to sign AX-20-000-6196_Eisenhardt
[AX-20-000-6196_Eisenhardt response 08132020.pdf](#)

Chris,

Here is a CMS PDF letter ready for electronic signature, dated today – if you do not sign today I will resend.

Steps:

Ensure you are on the VPN

Open File

Click at Red Arrow

Select Windows Digital Id

Continue

Check Box - Lock Document after Signing

Sign

Save to Desktop - rename if desired or you can simply replace

Enter Pin then OK

At top select envelope

Email to Gahner.pamela@epa.gov

If any questions please let me know.

Thanks!

Pam